

2020 TAM Conference Sponsor, Exhibitor, and Advertising Information

March 18-20, 2020 • MeadowView • Kingsport, TN
DEADLINE FOR REGISTRATION AND PAYMENT IS FEBRUARY 5, 2020

Conference Location

The Tennessee Association of Museums Annual Conference will take place at the MeadowView Conference Resort & Convention Center, located at 1901 MeadowView Parkway, Kingsport, TN 37660.

Please make your reservations early. **Last day to reserve a room at the group rate is February 25, 2020.** To secure the group rate of \$119.00 USD, please call 1-423-578-6600 and identify yourself as a member of the TAM Annual Conference.

Exhibit Hall Schedule (subject to change)

All exhibitors are encouraged to register and set up by 10:00 a.m. on Wednesday prior to the Opening Luncheon. Early set up gives TAM members time to meet you. Members will be encouraged to come to your booth during the conference to collect stamps for their Exhibitor Passport, which, when completed, provides entry for a drawing of a laptop at the Closing Luncheon. The Exhibition Hall will also be open on Thursday and Friday mornings for visits with TAM members.

Wednesday, March 18

<i>Exhibitor set up</i>	8:00 a.m. — noon
<i>Exhibit Hall open</i>	12:00 p.m. — 4:30 p.m.

Thursday, March 19

<i>Exhibit Hall open</i>	8:00 a.m. — 12:00 p.m.
<i>Coffee break with exhibitors</i>	9:30 a.m. — 10:00 a.m.
<i>Exhibit Hall open</i>	12:00 p.m. — 4:30 p.m.

Exhibit Hall Schedule *continued*

Friday, March 20

<i>Exhibit Hall open</i>	8:00 a.m. — 11:00 a.m.
<i>Exhibit Hall break down</i>	11:00 a.m. — 12:00 p.m.
<i>Closing Lunch</i>	12:00 p.m.

Exhibiting at the 2020 Conference

Booth information

Booth size: 8' x 7'

Also includes:

- Draped 6' table
- Signage

Base exhibit fees also include

Pre-registration mailing list
Print and online recognition

- Electricity
- Internet access

Opportunities for Exhibiting at the 2020 Conference

Exhibitors and other organizations may choose to become a Conference Sponsor, which includes additional benefits. All 2020 Conference Sponsors automatically receive TAM Corporate Member benefits. If you do not wish to receive these benefits, you may opt out by indicating this decision on the Registration Form.

Sponsor — \$100 (Level 1)

2020 Conference Benefits

- Listing on TAM websites as a member resource
- Acknowledgement in the printed conference program
- Receive discounts on individual registration, fees for workshops, annual conference, and other programs and invitations to members-only events
- Eligibility to speak or sit on a panel at the 2019 Conference

TAM Member Benefits

- Subscription period: 1 year
- No recurring payments
- Access to the "Members Only" portion of the TAM's website
- Receipt of TAM Newsletter and all other organization communications
- Listing in the TAM Membership Directory as Corporate Member
- 10% discount on Exhibitors Fees at TAM Annual Conference
- Eligibility (with TAM Board approval) of offering special advertising, e-mail offers and company promotions to TAM Members

Contributor — \$250 (Level 2)

2020 Conference Benefits

- All Level 1 Benefits
- Quarter page advertisement in the conference program

TAM Member Benefits

- Subscription period: 1 year
- No recurring payments
- Access to the "Members Only" portion of the TAM's website
- Receipt of TAM Newsletter and all other organization communications
- Listing in the TAM Membership Directory as Corporate Member
- 20% discount on Exhibitors Fees at TAM Annual Conference
- Eligibility (with TAM Board approval) of offering special advertising, e-mail offers and company promotions to TAM members
- Receipt of TAM mailing list in label form
- Recognition of company news in TAM Newsletter

Patron — \$550 (Level 3)

2020 Conference Benefits

- All Level 1 Benefits
- Half-page advertisement in the conference program
- Exhibit table plus 1 attendee at the annual conference
- Recognition on conference signage and other promotional conference opportunities
- Complimentary inclusion of promotional material in conference registration packets

TAM Member Benefits

- Subscription period: 1 year
- No recurring payments
- Access to the "Members Only" portion of the TAM's website
- Receipt of TAM Newsletter and all other organization communications

- Listing in the TAM Membership Directory as Corporate Member
- Eligibility (with TAM Board approval) of offering special advertising, e-mail offers and company promotions to TAM members
- Receipt of TAM mailing list in label form
- Recognition of company news in TAM Newsletter

Ambassador — \$1,000 (Level 4)

2020 Conference Benefits

- All Level 1 Benefits
- Full-page advertisement in the conference program
- Exhibit table plus 2 attendees at the annual conference
- Recognition on conference signage and other promotional conference opportunities
- Complimentary inclusion of promotional material in conference registration packets

TAM Member Benefits

- Subscription period: 1 year
- No recurring payments
- Access to the "Members Only" portion of the TAM's website
- Receipt of TAM Newsletter and all other organization communications
- Listing in the TAM Membership Directory as Corporate Member
- Eligibility (with TAM Board approval) of offering special advertising, e-mail offers and company promotions to TAM members
- Receipt of TAM mailing list in label form
- Recognition of company news in TAM Newsletter

Leader — \$2,000 + (Level 5)

2020 Conference Benefits

- All Level 1 Benefits
- Prominently placed full-page advertisement in conference program
- Exhibit table plus 4 attendees at the annual conference
- Recognition on conference signage and other promotional conference opportunities
- Complimentary inclusion of promotional material in conference registration packets

TAM Member Benefits

- Subscription period: 1 year
- No recurring payments
- Access to the "Members Only" portion of the TAM's website
- Receipt of TAM Newsletter and all other organization communications
- Listing in the TAM Membership Directory as Corporate Member
- Eligibility (with TAM Board approval) of offering special advertising, e-mail offers and company promotions to TAM members
- Receipt of TAM mailing list in label form
- Recognition of company news in TAM Newsletter

Sponsor/Exhibit Fees

Table plus one representative (includes meals & half-page advertisement) \$550

Table plus two representatives (includes meals & full-page advertisement) \$1000

Table plus four representatives (includes meals & full-page advertisement) \$2000

Exhibit assignments will be made on a first-come, first-served basis. As space is limited, please register early. Every effort will be made to assign a booth location of your choosing; however, it is conference policy to avoid placing competitors in proximity whenever possible. Again, early selection is critical.

Important Information

PLEASE NOTE: All sponsors and exhibitors (including non-members) MUST complete and submit an Exhibitor/Sponsor Form to guarantee proper conference registration and benefits. Please submit the form to the address below.

Payment may be remitted by check to the address below or call Debbie Shaw, TAM State Coordinator, at 615-495-3354 with credit card info. All sponsors and exhibitors choosing to become TAM Corporate Members are encouraged to update their profiles at www.tnmuseums.org.

Tennessee Association of Museums

P. O. Box 330984
Nashville, TN 37203
FAX: 615-220-6053
tnmuseums@gmail.com

Shipping

Storage area at the hotel is limited. If you need to ship items to the hotel, contact Debbie Shaw, TAM State Coordinator, at 615-495-3354 or email tnmuseums@gmail.com, and she will help with arrangements.

Advertising Opportunities

Whether or not you exhibit, an advertisement in the conference program is an excellent way to make sure that conference participants return to their institutions with information on your products and services. Exhibitors receive a discount on advertising in the conference program. Handout distribution in conference packets is also available.

Advertisement rates

Quarter page <i>vertical or horizontal (2.625" x 4.25")</i>	\$100
Half page <i>horizontal (4.25" x 5.25)</i>	\$175
Full page <i>inside (5.25" x 8.25")</i>	\$225
Full page <i>outside back cover (5.5" x 8.5")</i>	\$275
Handout (supplied by advertiser/company) placed in conference tote bag	\$100

**Deadline for registration, payment, and submission of advertisement art is
February 5, 2020**

Questions?

For more information concerning conference sponsorship, exhibitor tables, TAM Corporate Membership, or advertising opportunities, please contact

Debbie Shaw, TAM State Coordinator
615-495-3354 or tnmuseums@gmail.com